How to change your tax assessment notice

Tax assessment notice for taxpayers subject to limited tax liability

How to log on

1. Go to the self-service system E-tax (TastSelv) at www.skat.dk/tastselv. Please note that the system is only available in Danish.

   ![Log on with NemID](image1)

   www.skat.dk/tastselv

2A. Use your NemID/MitID to log on.

   If you do not have NemID/MitID, you can order one by contacting the Citizen Service Centre (Borgerservice) in the municipality where you live in Denmark. Remember to bring valid photo ID, passport or EU driving licence.

   ![Log on with code card](image2)

2B. If you have an E-tax password (TastSelv-kode) and civil registration number (CPR number), you can use these to log on.
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Once you have logged on, click ‘Ret årsopgørelsen/oplysningsskemaet’ (Change your tax assessment notice/tax return).

Select the relevant year.

You might be asked to give the reasons for changing your tax assessment notice (in Danish: ‘Begrund dine rettelser’).

Change the relevant figures.

Frequently used boxes in the tax assessment notice
As an employee, you may want to change the following boxes:

Box 51: Deduction for transport between home and work.
Box 53: Travel expenses, see www.skat.dk/taxrates.
Box 69: Personal allowance and income converted into income for the full year.

When you have entered your changes, go to the bottom of the page. Click ‘Godkend’ to accept your changes and end your reporting.

If a yellow box appears, it means there is an error in one of the fields. Click the link and make any necessary corrections.

In order to see your revised tax assessment notice, click ‘Fortsæt’ to continue and ‘Afslut’. Thereafter, ‘Se årsopgørelsen’ (See your tax assessment notice).
If the amount is green, you will receive a tax refund. If the amount is red, you owe tax.

If you are entitled to a refund, the amount will be transferred to your NemKonto. Read more at www.skat.dk/taxrefund.

If you owe tax, you can pay the amount by clicking ‘Betal nu’ (Pay now).

### How to read your tax assessment notice

<table>
<thead>
<tr>
<th>2018</th>
<th>2017</th>
<th>2016</th>
<th>Tidligere</th>
</tr>
</thead>
<tbody>
<tr>
<td>Du skal være opmærksom på, at denne årsopgørelse er foreløbig og kan blive ændret af arbejdsgiver mv.</td>
<td>Resultat af årsopgørelsen</td>
<td>Du skal have penge tilbage:</td>
<td>11.122 kr</td>
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- [Betal nu](#)

Hvis du ikke betaler senest den 1. juli 2019, regner vi det beløb, du skyldes.

- [Vær opmærksom på](#)

### Contact details

Register your email address to receive information and deadlines concerning your taxes. Fill in:

- *Mailadresse* (e-mailadress)
- *Gentag mailadresse* (repeat e-mailadress)
- *Click Gem* (Save)

If you want to enter your contact details later, click ‘Spørg mig senere’ (Ask me later).

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For changes you cannot make yourself

If you want to change any pre-printed figures in your tax assessment notice, please contact:

- **a)** Your employer(s) for questions about your salary.
- **b)** Your pension provider for questions about your pension.
- **c)** Your unemployment fund or trade union for questions about your fees for unemployment insurance or for trade union membership.

### Log off

When you have finished changing your tax assessment notice, you can log off E-tax.

At [www.skat.dk/english](http://www.skat.dk/english), you can find general information about tax in Denmark.

You can also call us on (+45) 72 22 27 80.